**Audio visual and introduction requirements**

Got questions, please email Kp@brandingdiva.com

**For a Karen Post keynote presentation, please have available the following equipment:**

* A/V Projector with a minimum of 1500 Lumens and screen
* Wireless lavaliere (lapel clip) microphone
* Audio out from Karen’s computer

Karen will bring her MacBook Pro laptop and any/all dongles and connectors needed in order for audio and video clips play from her presentation through the event location’s system.

When possible, Karen requests a full testing of equipment and viewing of the room the day before the event.

**Recording**
If you are interested in taping Karen Post’s presentation, please discuss this with Karen before your event for approval. Some engagement contracts do not permit recording, while other agreements do, with certain terms.

 **Introduction**

When introducing Karen Post, please use the introduction copy provided on this site.